For updated information, visit the YuleLog help site at
http://www.yulelog.com/help.htm

Ornament Collection Database and Price Guide

User's Manual

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Welcome to YuleLog!

Hello, my name is Sean Ray. I am the developer of YuleLog software. Thank you for your purchase.

Since 1995, YuleLog has been the premier Ornament Collection Database and Price Guide. My father Todd Ray created YuleLog in 1995 because he felt that ornament collectors could benefit from a computer program to help organize and appraise their collections.

Having been a casual collector for many years, my father was astounded when he learned that a Starship Enterprise ornament he bought in 1992 was worth over $100 only one year after his initial purchase. He became interested in finding out what the total value of his collection was. He purchased several printed price guides and created a computer database to organize information about its worth. Once again he was astounded by the increase in value his humble collection had obtained.

We understand that users want more out of a program than a simple spreadsheet. The best computer programs do most of the work for you. YuleLog was designed to do just that.

The prices in YuleLog's price guide are calculated from the actual Mint in Box (MIB) advertised on the secondary market prices of Nicki Pierce's Hooked on Ornaments inventory (http://www.hookedonhallmark.com/).

The price guide is updated in the mid summer of each year.

Simply scroll down a list of ornaments, or use the powerful search abilities to quickly find a particular ornament, click a check box to select as many ornaments as you wish to add, and then click a button to add them to your personal collection.

Again, thank you for your purchase.

Comfort and Joy!

Sean Ray,

Owner/Operator of YuleLog Software

YuleLog Software

(address)

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YuleLog Software

Owned and Operated by Sean Ray

Email: YuleLogSean@gmail.com

The quickest way to get in touch is via email. My email account is checked several times per day. Most questions can be answered via email. If a question can't be handled by email, a telephone appointment will be arranged.

Visit our website at http://www.yulelog.com

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Software License Agreement

This software license agreement may sound somewhat formal, but it is important. Please read this agreement carefully.

(1). Installing YuleLog signifies that you agree to adhere to the terms of this software license agreement. If you don't agree, return the disk package and everything else for a full refund.

(2). YuleLog Software retains the copyright protection for this product. This software is specially coded with your name and other information, and a unique serial number. Under copyright laws, you agree not to make copies of the software or any of the related material to anyone. It is against the law to make illegal copies. (You may make a backup copy for yourself for safekeeping.) There's a good reason for this: We cannot stay in business if everyone already has a free copy! Also, we cannot continue to improve our product, offer technical support, and make upgrades and improvements available to you if everyone has a free copy. Our strategy is to keep the price as low as possible to discourage copying.

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System Requirements

Every effort has been made to make YuleLog™ easy in every way. During the installation procedure, you should be familiar with several basic computer tasks that you'll need to perform. Please read the installation procedure first, before you begin, so that you are familiar with the terminology and procedures before beginning. The basic requirements for YuleLog are as follows:

Operating System	Minimum Requirements
Windows 7 Ultimate, Professional, Home Premium*	**CPU:** 1 GHz or faster **RAM:** 1 GB 1024x768 or higher resolution video adapter and display, DVD drive (for boxed product) **Disk Space:** 1.2 GB plus more if you add your own photos
Windows Vista Ultimate, Business, Home Premium (Service Pack 2)*	**CPU:** 1 GHz or faster **RAM:** 1 GB 1024x768 or higher resolution video adapter and display, DVD drive (for boxed product) **Disk Space:** 1.2 GB plus more if you add your own photos
Windows XP Professional, Home Edition (Service Pack 3)*	**CPU:** 700 MHz or faster **RAM:** 256 MB 1024x768 or higher resolution video adapter and display, DVD drive (for boxed product) **Disk Space:** 1.2 GB plus more if you add your own photos
OS X Lion v10.7*	**CPU:** Intel-based Mac **RAM:** 2 GB **Disk Space:** 1.2 GB plus more if you add your own photos
Mac OS X v10.6*	**CPU:** Intel-based Mac **RAM:** 1 GB 1024x768 or higher resolution video adapter and display, DVD drive (for boxed product) **Disk Space:** 1.2 GB plus more if you add your own photos

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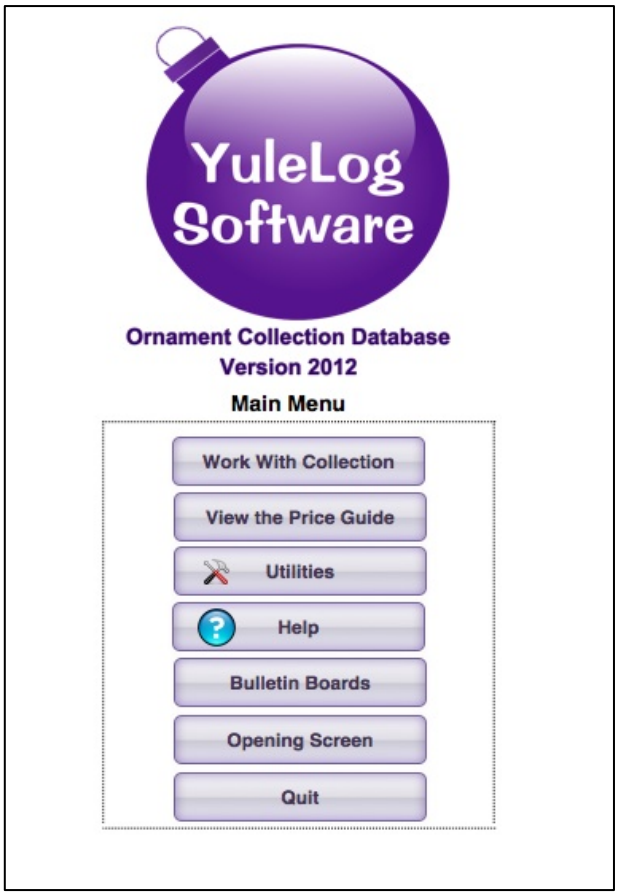
Main Menu

The main menu of YuleLog contains several helpful buttons to help you navigate YuleLog™. There are buttons that allow you to work with your collection, view the price guide, view the utilities, access the help menu, open the YuleLog Bulletin Boards within the program itself, and exit the program.



The Main Menu of YuleLog

This manual will detail each section of the main menu.

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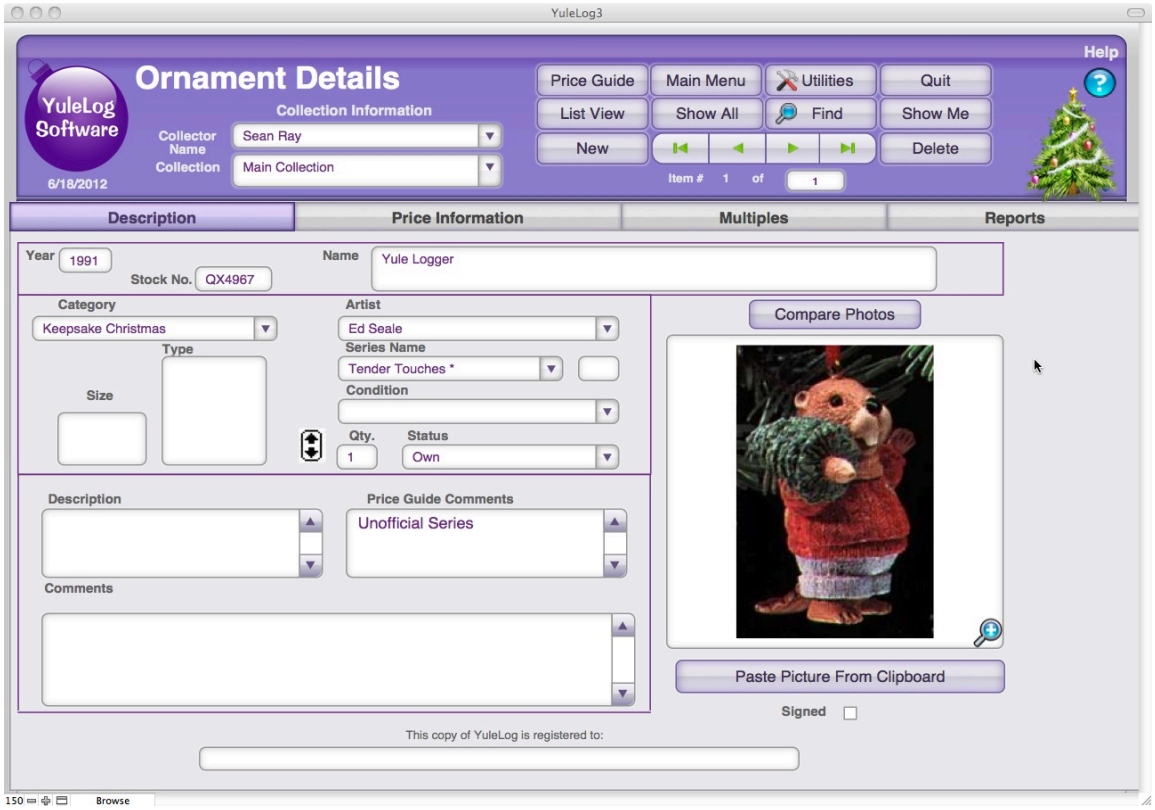
Work With Collection

This is the central point of YuleLog™. It is a collection of Data Entry Fields, Buttons, and Folder Tabs. To go to a particular field simply click on it. To move to the next field, use the Tab key. Use Shift-Tab to move to the previous field. Information for the items that have been added to a collection, can be viewed in different ways by using the four Folder Tabs.

- The DESCRIPTION Tab displays the YuleLog Details Screen , which contains descriptive details about each item in your collection(s).
- The PRICE INFORMATION Tab displays the YuleLog Price Info Screen , which contains financial information for an item.
- The MULTIPLES Tab displays the YuleLog Multiples Screen , which shows information on items that you have more than one of.
- The REPORTS Tab takes you to the YuleLog Report Menu where you can select from several pre-defined reports that allow you to view and print the information about your collection in many useful ways.



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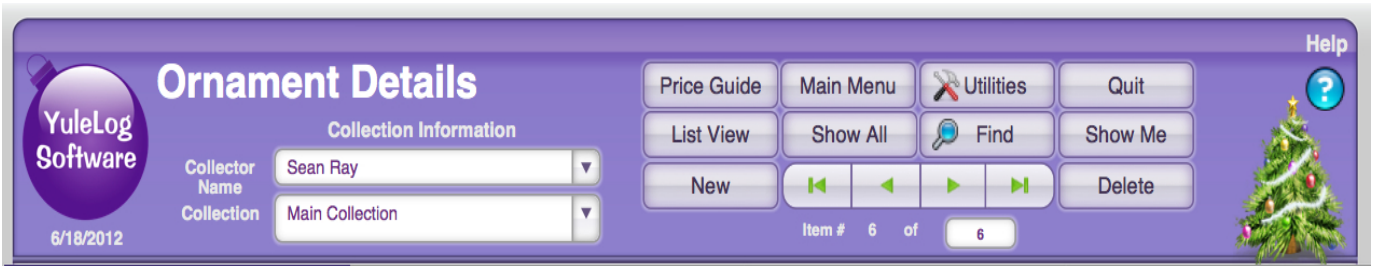
YuleLog Menu Bar

The Menu Bar is a collection of buttons that allow you to perform various functions required to work with your collection.



- Collector Name: Tells you which collector an ornament is associated with. It is a drop-down menu that allows you to choose from a list of collectors.
- Collection: Tells you which collection an ornament is associated with. It is a drop-down menu that allows you to choose from a list of collections.
- Price Guide Button – Takes you to the YuleLog Price guide so that you may add items to your collection(s). See Using the Price Guide
- Main Menu Button – Takes you to the Main Menu of YuleLog
- Utilities Button – Takes you to the YuleLog Utilities Menu where you can perform several functions related to upgrading or registering your software.
- Quit Button – Exits the YuleLog program. This is the proper way to stop using YuleLog. It performs an orderly shutdown that helps to insure the safety of your data.
- List View Button – Takes you to a list of the items in a collection. This way you can see more items at one time and quickly scroll though the list.
- Show All Button – Shows every record of every collector and collection
- Find Button – Takes you to the Find screen where you can search for a particular item or a group of items that meet particular criteria.
- Show Me Button – Takes you to the Show Me screen where you can choose which collector, collection, or collector/collection combination you wish to view.
- First, Previous, Next, & Last Buttons—These "navigation" buttons move you though the database one item at a time or let you jump to the first or last item.
- Delete Button – Deletes the current item from your collection. Note that the item will still be listed in the price guide if you need to add it back later. However, any extra information such as purchase price, location information, or comments will be deleted, and you will have to add it again.
- Help Button – Tells you where to look for help using YuleLog. Includes a link to instructional videos on YouTube

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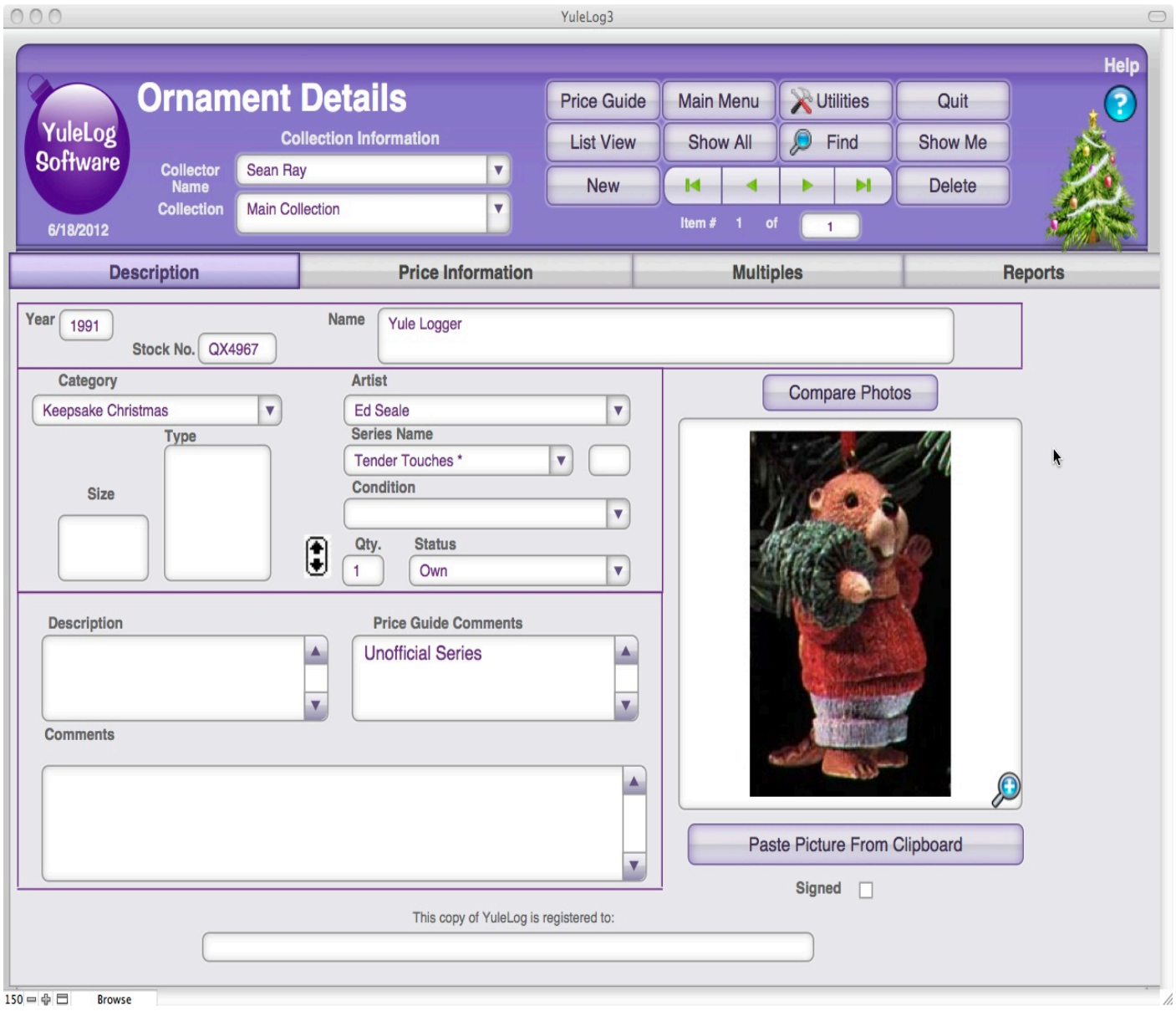
YuleLog Details Screen

Contains descriptive details about each item in your collection(s).

See the Buttons and Field Descriptions sections for detailed information.



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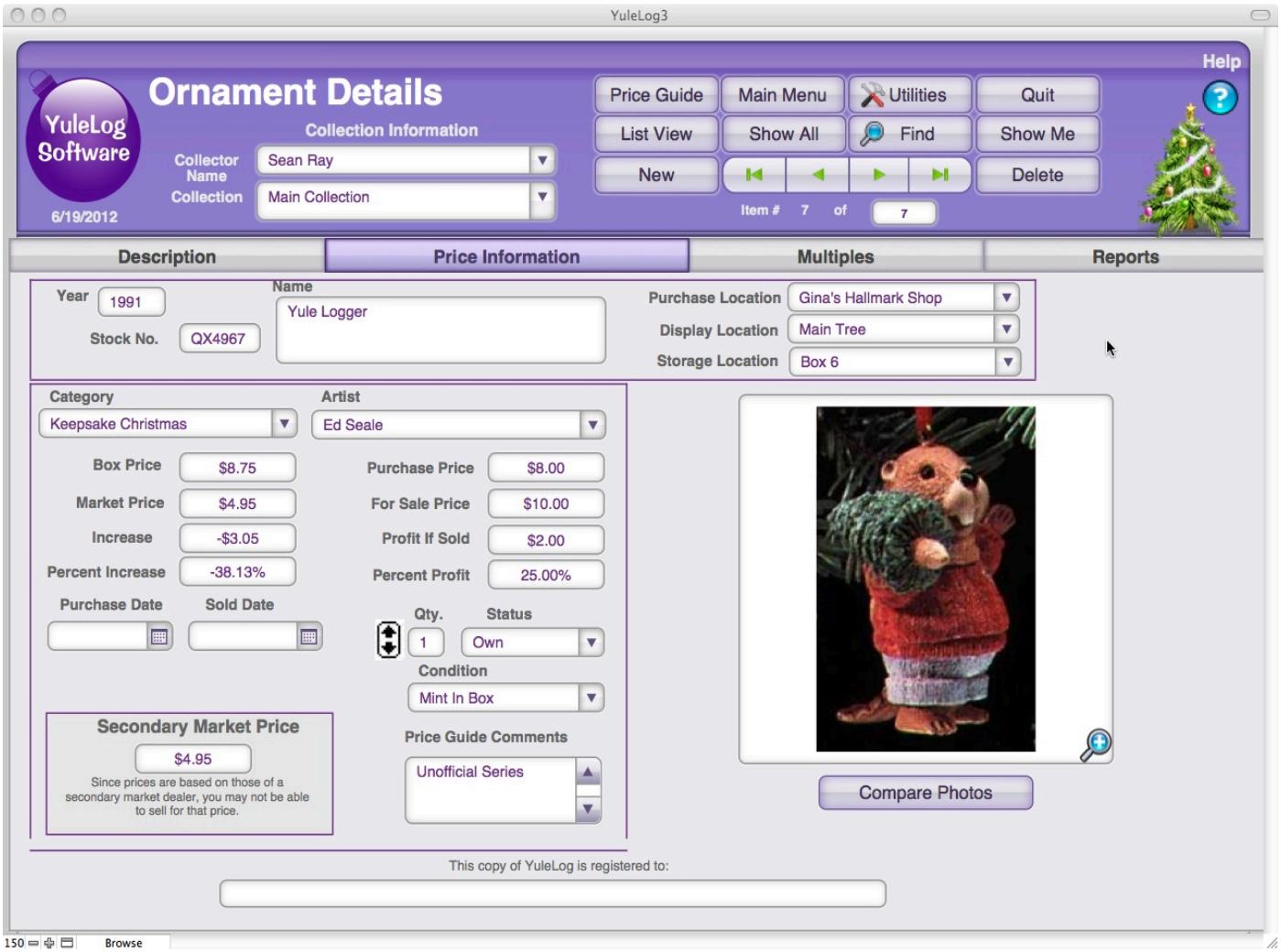
YuleLog Price Info Screen



Contains financial information for an item.

See the Buttons and Field Descriptions sections for detailed information.

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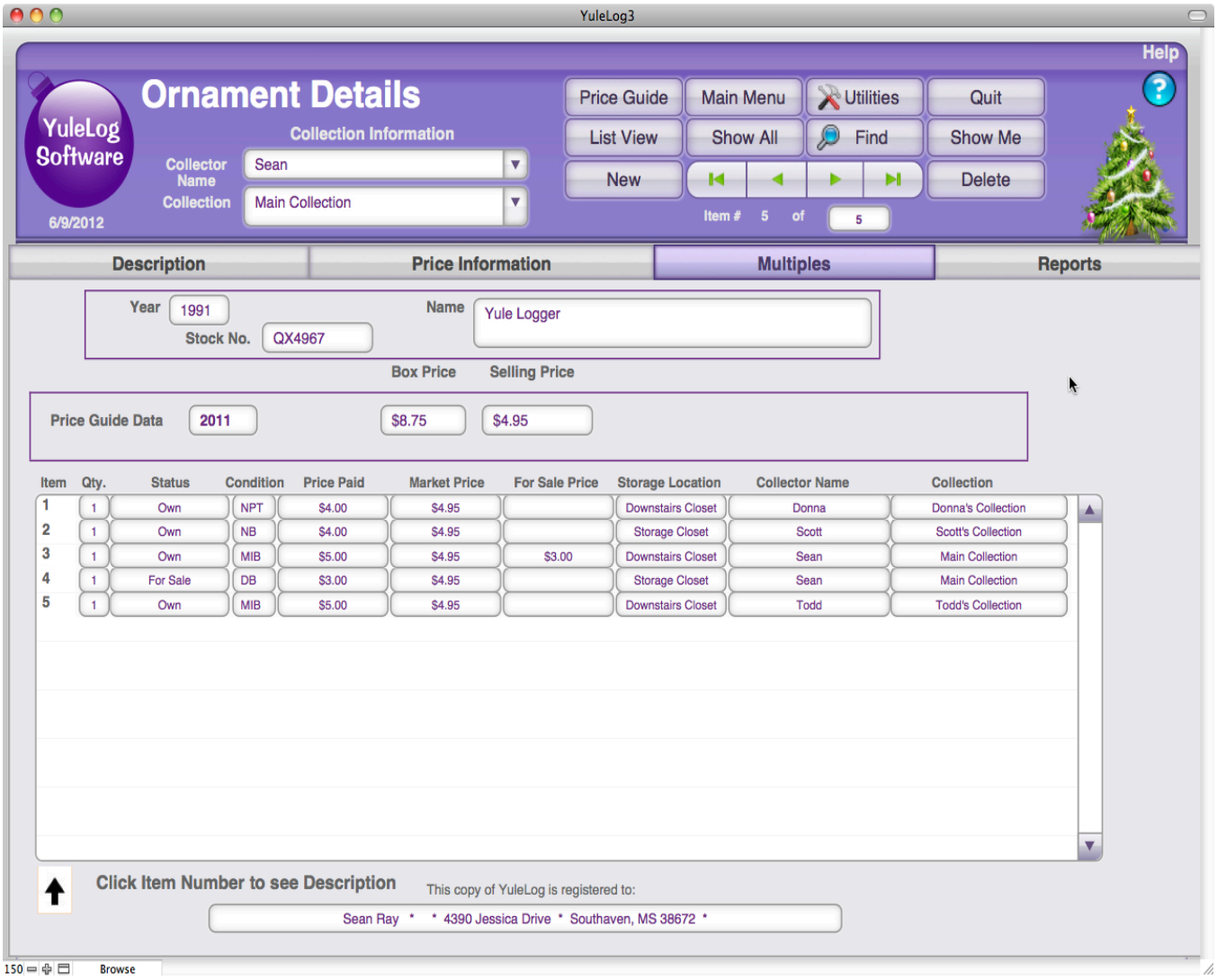
YuleLog Multiples Screen



Shows information about items of which you have more than one.

See the Buttons and Field Descriptions sections for detailed information.

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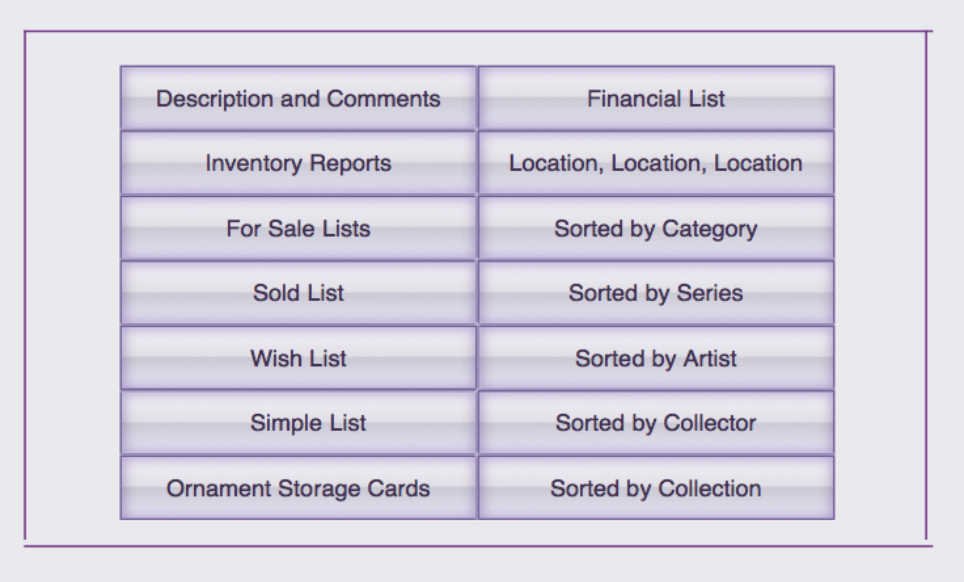
YuleLog Report Menu Screen

When you click on the Reports button on the Ornament Details screen, you will be taken to the following screen:



When you choose one of the reports, YuleLog™ will perform a search to find the items that should be displayed and then it will display the "Browse " version of the selected report. To see what a report will look like when it is printed, choose Preview from the pop-up list at the bottom of the screen. Choose Browse to return from the preview mode .

YuleLog™ will let you choose which items to display in the Inventory Report. Only items marked "Wanted" will show up in the Wish List, only items marked "For Sale" will show up in the For Sale Report and only items marked "Sold will show up in the Sold List. All other reports will display the found set .

The Wish List can be printed before going shopping for new ornaments. Carry the list with you and check off the items as you find them. When you get back, pull up the list on your computer and change them from "Wanted" to "Own". Click on the words Purchase Price, and YuleLog™ will automatically enter the box price. Click on the words Purchase Date, and YuleLog™ will enter today's date. If you have a really long Wish List (and who doesn't) click on Lite List to obtain a more compact Wish List.

At the bottom of the For Sale Report screen you will see a button labeled Export. This will let you export your For Sale list so that you can past it into e-mail or bulletin boards. Click Export and you will see a dialog box that will let you save the list in several formats. Tab-Separated Text works best. Give the file a name (i.e.. sale.txt), choose which folder/directory you want to save it in and click on OK. You will see a dialog box that will let you choose what information you want in the report. The check marks indicate which fields will be exported. For a For Sale report, it is best to just select Year, Name, and For Sale Price. You can change the field order by clicking on a field name and dragging it up or down. When you have selected and reordered the fields as you wish, click on "Format output using current layout" and then click on OK. YuleLog will export the information to a text file that can be opened with any word processor or text reader (SimpleText on Macintosh or WordPad on Windows). You can then cut and paste the information as needed.

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Searching the Database

About Finding

Use the Find mode to search the database for specific records. A search always examines all the records in a database file. As a result, the search might change the found set of records.

Find records to:

- locate specific collectors, collections or ornaments
- work with a subset of records in your database file. After you find records, YuleLog only displays the records found—called the found set.

Searching Using the Find Screen

YuleLog™ makes it easy to find a particular ornament or a group of ornaments in a collection. When you click on the Find Tab, you will be taken to the following screen.

If you want to find the 1991 ornaments with Santa in the name, click in the Year field and type 1991, then click in the Name field and type Santa. Click on the center Perform Find Button and you will be given a list of ornaments that meet these requirements. This is called an AND search since it finds items that are from 1991 AND that are called Santa.

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If you want to find all of the Santa ornaments for 1991 and 1992, repeat the above, but before you click on Perform Find, click on Add Request , Click in the year field and type 1992, then click in the Name field and type Santa. This is called an OR search since it finds items from 1991 OR 1992.

You can use the operators from the Symbols pop-up list in the Status Area to look for more specific criteria. First click in the field you want to search on and then click on the button beside Symbols to display the following pop-up list. Choose the operator and then type the criteria.

Use this operator:	To find values that are:
<	Less than what you type next
<=	Less than or equal to what you type next
>	Greater than what you type next
>=	Greater than or equal to what you type next
=	An exact match
...	Within the range you specify
!	Duplicate values
//	Today's date
?	Invalid dates
@	One character only
*	Zero or more characters
""	Literal text

For example, to find the ornaments from 1983 to 1985, you would type in the year field, 1983...1985 and then click on the center Perform Find button.

To find ornaments that don't match the request click on the Omit box in the Status Bar after typing in the criteria. For example, to find all ornaments that are not Mint in Box, select Mint in Box in the Condition field, click on the Omit check box, and then click on the center Perform Find button. You will be presented with a list of all ornaments that are not Mint in Box.

To find records that have no information in a particular field, type an equal sign (=) or choose the equal sign from the Symbols list and then click on the center Perform Find button.

Once you have found the items that you were looking for, you may print the list by clicking on the Print button at the bottom of the List View.

See Also

Multiple Find Requests

Searching the Price Guide

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Multiple Find Requests

You can make several find requests with different criteria and then search for records all at once. For example, if Santa, Rudolph, and Sleigh are all values in the same field, you can make three requests to create a found set of records containing Santa, Rudolph, and Sleigh.

To specify multiple search criteria:

1. Click on the Find tab or button.
2. In the blank find request, enter or select criteria for the first request.
3. Click on the Add Request button.
4. Enter criteria for the second request.
5. Repeat steps 3 and 4 until you're finished defining search criteria.
6. Click the Perform Find Button with the arrow button pointing to it.

Tip: To make multiple requests where most of the search criteria is the same: Choose Duplicate Request from the Requests menu instead of New Request. Then change the search criterion that's different.

Found Set

After you find records, YuleLog only displays the records found—called the found set. To see all of the items in a collection, click on the List All Button .

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View Price Guide

The best way to add ornaments to your collection database is to find them in the Price Guide and then let YuleLog™ add them to your collection. Using this method, you can create a fairly complete list without ever typing a letter. To get to the Price Guide, click on the Price Guide button at the top center of the Ornament Details Screen. You will see the following screen. (Note that by clicking on the Show Photo button, you can see a photo of each item as well as additional information such as artist, status, and Price Guide comments.

YuleLog3
YuleLog Software
Hooked on Ornaments
We're hooked on Hallmark!
Price Guide
Add? Year Number Name Box Price Sec. Market Price Hide Photo
Buy at Hooked on Ornaments
2008 QX7151 Santa's Sweet Ride - 2nd Airplane $16.50 $15
Click Here to select Series Santa's Sweet Ride 2
Price Guide Comments
Gold Crown exclusive; Series
Category Keepsake Christmas
Artist Tammy Haddix
Collector Name Collection Name Quantity Status Condition
Buy at Hooked on Ornaments
2008 QXC8008 Santas From Around the $15.00 $45
* Indicates Unofficial Series
Item # 1 of 9647
Select all ornaments to be added to your collection
Add to Collection
Find
List All
Jump to a Year
Price Guide Information
Price Guide Help
Return to Collection Without Adding
Use Scroll Bar to see more ornaments
Photos of items used from Hallmark' s literature with permission. Copyright 1973 - 2012 Hallmark Cards, Inc.
150
Browse

Once you find the ornaments you want to add to your collection, click in the check box at the left of the list to mark them.

When you have chosen all you want to add, click on the Add To Collection Button. You will be presented with a list of the items that you have chosen. If you wish to remove any from the list, click on the check box to deselect that item. You can now choose to set the status of an item to Own, Wanted, For Sale, Sold, In Layaway, or On Order, when you add it from the Price Guide. You can also assign a collector/collection to this ornament.

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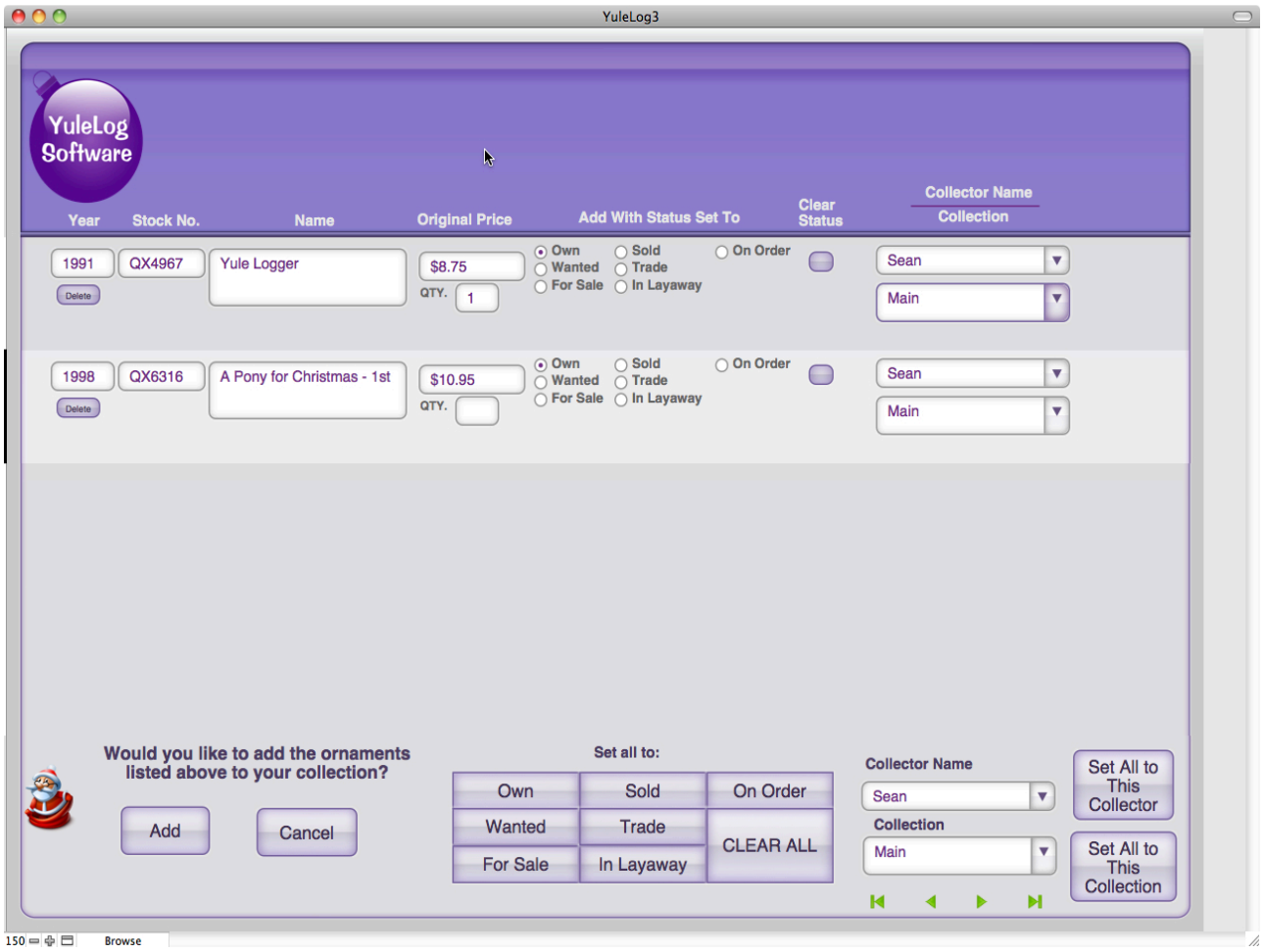

Click on the ADD button at the bottom of the screen, and the checked ornaments will be added to your personal collection.

(If you don't want to add any ornaments at this time, click on Cancel and then click on the "Return to List Without Adding " button to get back to the Ornament Details Screen.)

The item's number, year, name, artist (if available), and price guide information will be included. You will then be looking at the Ornament List screen. Click on the item's to get back to the Ornament Details Screen. You can now step through each new ornament and add any Comments, Descriptions, Purchase Dates, Size, or Type Details that you want.

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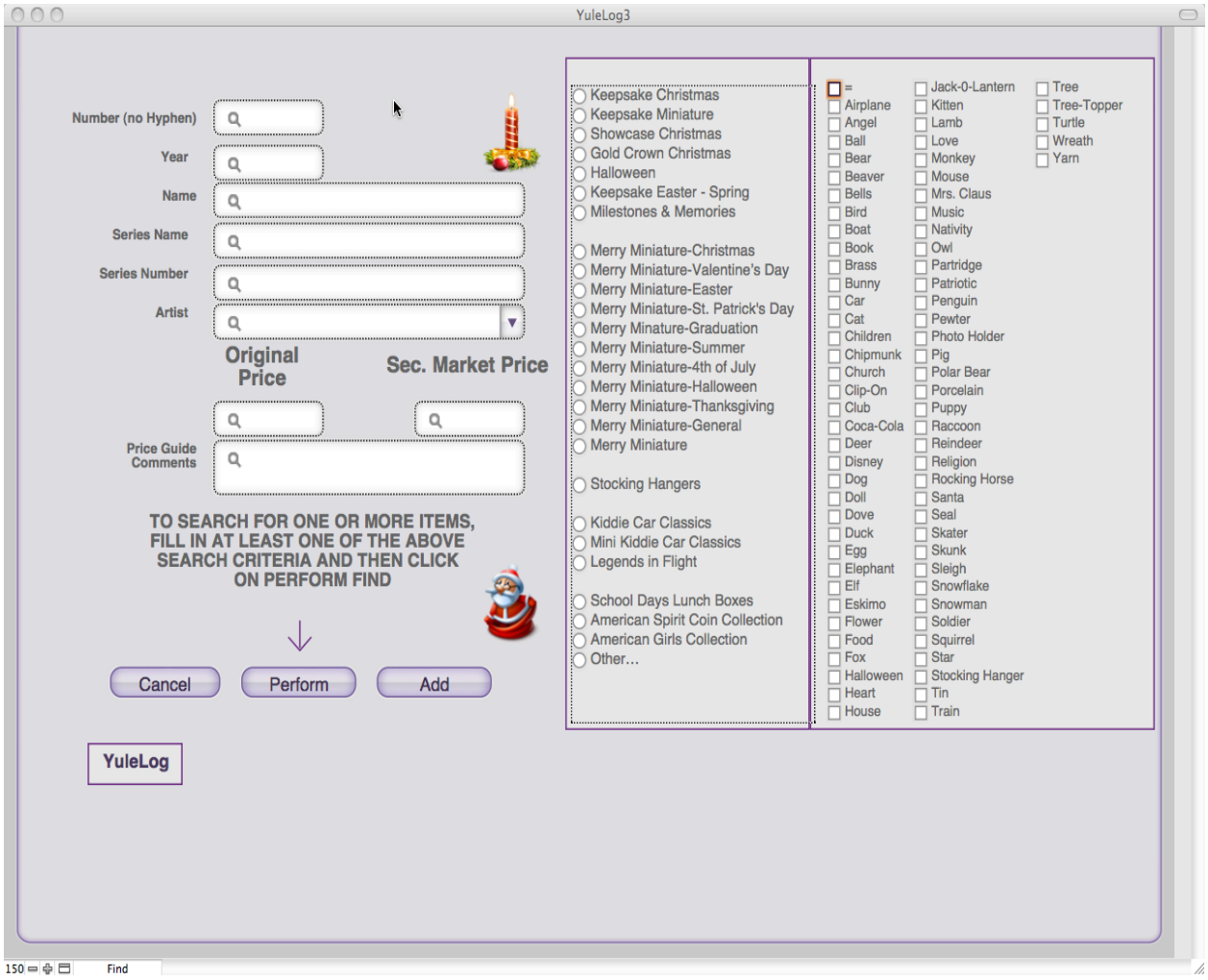
Searching the Price Guide

You can move through the Price Guide by using the scroll bar on the right side of the screen or you can find a particular ornament or group of ornaments by clicking on the Find button. You will see the following screen:



Follow the instructions on this screen to narrow down the list of ornaments that is displayed. For example if you wish to see the 1995 Keepsake Christmas Ornaments, click in the Year field and type 1995, Select Keepsake Christmas from the list on the right and then click on the Perform Find Button at the bottom center. The list will now only include the ornaments that meet the above criteria. (See “Searching using the Find Screen “ for more details on how to use the Find function).

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Buy at Hooked on Ornaments

The Price Guide in YuleLog is linked directly to the website of secondary market source Hooked on Ornaments (http://www.hookedonhallmark.com). Simply by clicking the "Buy at Hooked on Ornaments" button, you will open a window with a web portal that will run a search for that particular ornament on hookedonhallmark.com.

With this feature you can view the current prices of an ornament with a click of the button. It should be noted that Hooked on Ornaments is an external site that YuleLog provides a link to. If you have questions about purchasing ornaments on this site, please direct them to http://www.hookedonhallmark.com.

YuleLog3
YuleLog Software
Hooked on Ornaments
We're hooked on Hallmark!
Price Guide
Add? Year Number Name Box Price Sec. Market Price Hide Photo
Buy at Hooked on Ornaments
2008 QX7151 Santa's Sweet Ride - 2nd Airplane $16.50 $15
Click Here to select
Series
Santa's Sweet Ride 2
Price Guide Comments
Gold Crown exclusive; Series
Category Keepsake Christmas
Artist Tammy Haddix
Collector Name Collection Name Quantity Status Condition
Buy at Hooked on Ornaments
2008 QXC8008 Santas From Around the
* Indicates Unofficial Series
Item # 1 of 9647
Select all ornaments to be added to your collection
Add to Collection
Find
List All
Jump to a Year
Price Guide Information
Price Guide Help
Return to Collection Without Adding
Use Scroll Bar to see more ornaments
Photos of items used from Hallmark' s literature with permission. Copyright 1973 - 2012 Hallmark Cards, Inc.
150
Browse

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Utilities

The Utilities screen has several tools that allow you to save, open, and delete collections

By clicking the ”Save Backup Files” button, YuleLog will export a copy of your database. YuleLog also saves a copy of your backup files every time you exit the program.

If you have a copy of your backup files you wish to restore, click the “Open Backup File” button. You must have your backup file (backup.fmp12) in the YuleLog3 folder in order to use this button.

If you need to convert backup files from a version of YuleLog before 2012, you can use the “Convert Backup Files” button. Your old backup files (which should be a .xls file) should be placed in the Old Backup Files folder in the YuleLog3 folder before you use this button.

If you wish to transfer ownership of a collection, click the “Transfer Collection Ownership” button. You will be guided through the process to transfer ownership.

If you wish to change the name and address of your copy of YuleLog, click the “Name and Address Changes” button and enter your updated information in the fields that appear.

To delete all records and start YuleLog from scratch, click the “Reset YuleLog” button. You will be returned to the installation screen.

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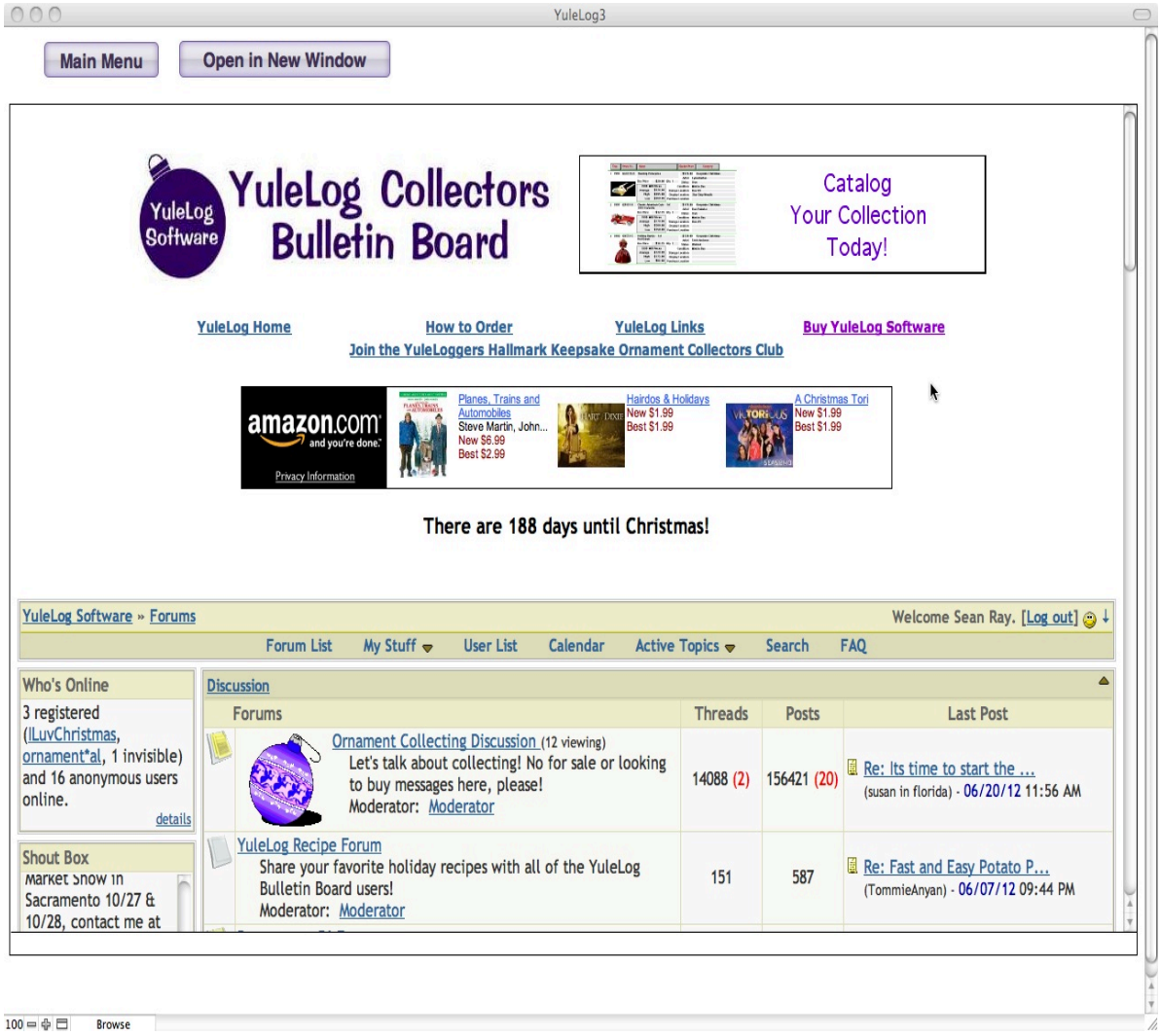
Bulletin Boards

You can now access the YuleLog Bulletin Boards within the YuleLog application itself. Simply click the “Bulletin Boards” button at the Main Menu. If you wish, you can open the Bulletin Boards in a new window so you can both work on your collection/view the price guide while also perusing the Bulletin Boards.



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Buttons

Add to Collection Button

When you have chosen all of the items from the Price Guide that you want to add, click on the Add To Collection Button. You will be presented with a list of the items that you have chosen. If you wish to remove any from the list, click on the check box to deselect that item.

Back Button

Clicking on this button will take back to the previous screen.

Column Heading Buttons

Clicking on must column headings will sort items in a list view by that column heading.

Compare Photos Button

Clicking on this button will let you compare a photo you pasted in to the YuleLog provided photo and allow you to delete your photo if you wish.

Delete Button

Deletes the selected item from the database.

Note that when you are in the List View, a little black bar at the far left of an item in the list, indicates which item is selected. This is the item that will be deleted

Find Button

Takes you to a blank Find Screen that will allow you to search for a particular item within your database. After you enter in your search criteria and click on the Find button, the items that match your search criteria will be displayed.

See also: Perform Find Button

Form View Button

Switches from List View to Form View. In the Form View, you will be able to see and edit all of the details for a specific item.

Hide Photo Button

Clicking on this button will take you to an alternative view of a list that does not include photos. The advantage to this is that the view without photos will allow more items to be seen on the screen at one time, and will usually scroll faster.

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Jump to a Year Button

To quickly see the price guide items from a particular year, click on the Jump to Year button. You will be presented with a list of all of the years included in the Price Guide. Click in the small circle next to the year and click on the Jump button. The Price Guide will then only display items from that year. To see all items in the Price Guide again, click on the List All button.

Last, Previous, Next, and First Buttons

These "navigation" buttons move you though the database one item at a time or let you jump to the first or last item.

List All Button

This button will show all of the items for a particular collection or database. After a search, only part of the items in a data base are shown. If you want to see all of the items, click on the List All Button.

List View Button

Switches from Form View to List View. In the List View, you will be able to see a list of all the items in a DataBase. Note that a little black bar at the far left of an item in the list, indicates which item is selected. This is the item that will be displayed if you click on the Form View Button or the item that will be deleted if you click on the Delete Button.

Magnifying Glass Button

Takes you to a screen where you can enlarge or reduce the picture of an item.

New Button

Allows you to add a new item to the database.

Perform Find Button

Used to perform a Find after the criteria have been entered. Don't Use the Find button in the Status Area.

YuleLog creates a found set of the records matching the criteria in the find requests and displays those records in the List View. If you use the Find Button in the Status Area, you will find records from every collection and will not be taken to the proper display screen.

Price Guide Check Box

Clicking in a check box will place an X in the check box to indicate that an item has been selected. Clicking on a box with an X already in it, will remove the X. This is used in the price guide to indicate that an item is to be added to one of the collections.

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Print Button

Allows you to print the current Form, List, or Report.

Reports Button

Takes you to a Report Menu that will allow you to select from different Reports. This allows you to view and print information from your database in different ways.

Return to Collection List Button

Takes you to the list of Collections. When you are finished adding or editing the list of Collectors, click here to get back to the list of Collections.

Return to Collection Without Adding Button

If you have been browsing the Price Guide and decide that you do not want to add any new items to any of the collections, click on this button to simply return to the collection items data base. Any items that might have been checked will have their check boxes cleared.

Show Photo Button

If there is an alternative view of a list that includes photos, clicking on this button will change to the view with photos.

Sort Button

Clicking here will sort a list by the column heading.

Transfer Collection Ownership

Takes you to the transfer ownership screen. Allows you to transfer the ownership of an entire collection from one collector to another. All of the items associated with a collector, collection, or collector/collection combination will be transferred to wherever you choose.

Work With Items in Collection Button

Takes you from the Collector database to the ornament database. You will then be able to view and edit the individual items that make up that collection.

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Field Descriptions

Description Fields

Artist

This is the name of the artist who created the ornament. This is a pop-up field that will give you a list of the best known artists to choose from when you click on the field. (Imported from Price Guide)

Comments

This is a field where you can enter any information about the ornament that you want. For example you might record some special memory, etc. (Manually entered)

Category

This is the major classification of the ornament. For example, Keepsake Christmas, Keepsake Miniature, Easter Ornament, Merry Miniature, etc. (Imported from Price Guide)

Condition

This block lets you describe the condition of the box. It is important to check one of the choices since Market Price is based on Box Condition. (Manually entered)

Description

This is a free-form field where you can describe the ornament as much or as little as you wish. (Must be manually entered)

Display Location

This editable field is used to indicate where you display an item. If you select Edit… You will be able to add, delete, or edit any item that appears in the pop up list of Display locations.

Name

This is the official Hallmark name. Series ornaments are called by their Series name, followed by the number in Series, and then the item name. For example Classic American Cars - 1st 1957 Corvette. (Imported from Price Guide)

Number (No Hyphen)

This is the Stock Number for an item without the hyphen. Hallmark has been a little inconsistent with their use of hyphens. You can use this field to search for an item without worrying about the hyphen.

Picture

This is a space where YuleLog displays a color picture of each ornament. You can also paste your own pictures using the Clipboard. If you have access to a scanner or a digital camera, you can create pictures of your ornaments and paste them here. To paste a

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picture from the clipboard, go to the Ornament Details screen and click on the Paste Picture from Clipboard Button.

Price Guide Comments

This field provides information about the secondary market prices. It will sometimes give information explaining the reason for prices or the lack of prices.

The prices in Ellen Gordon's price guide are calculated from the actual MIB prices advertised on approximately 100 secondary market price lists.

When you see NDA : No Data Available, the ornament, in Mint-In-Box condition, was not offered for sale on any lists received, so no price information was available.

When you NDP : No Data Provided, this means that YuleLog does not provide this information. This is the case on items like Tree Toppers. YuleLog and Ellen Gordon do not provide the secondary market prices for these items at this time. YuleLog simply lists these items, with their suggested list prices, for your convenience.

When information was available on the ornament in other conditions (no box [NB], no tag [NT], damaged box [DB] or slightly damaged box [SDB]), those prices are identified in the comment area.

The comment NDA;NB:8-10 means that there was no price found for MIB ornaments, but NB versions could be had for $8 to $10.

Purchase Location

This editable field is used to indicate where you purchased an item. If you select Edit… You will be able to add, delete, or edit any item that appears in the pop up list of Purchase locations.

Series Name

This field contains Hallmark's official Series Name for an Ornament that is part of a numbered series. Unofficial series, like Feliz Navidad, are not in this list, but may be added later.

Size

This is a place to type in the physical size of the ornament. (Must be manually entered)

Status

This block is used to describe whether you own, want, want to sell, or have sold an ornament. This field determines which ornaments will show up in the Inventory, Wish List, For Sale and Sold Reports. (Manually entered)

Stock No

This is the Hallmark Identification Number associated with each ornament. YuleLog™ does not use the first numbers which simply represent the original selling price. (Imported from Price Guide)

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See also: Number (No Hyphen)

Storage Location

This editable field is used to indicate where you store an item. If you select Edit… You will be able to add, delete, or edit any item that appears in the pop up list of Storage locations.

Type

When you click on the Type button, you will be given a group of choices that describe the major types of ornaments. Click on as many check boxes as apply, and then click on the DONE button. Your choices will be inserted into the Type field. If you wish, you can add additional information by typing it directly into the field. (Must be manually entered).

Year

This is the year that the ornament was originally released. (Imported from Price Guide)

Financial Fields

Secondary Market Price

This represent the price asked by a major Secondary Market Dealer (Imported from Price Guide)

Box Price

The original suggested retail price of the ornament. (Imported from Price Guide)

Increase From Box

YuleLog™ will calculate the amount, in dollars, that the ornament has increased, using the Market Value. (Automatically calculated)

Market Price

This is an *estimated* price based on the Price Guide Mint In Box Average Price and the Box Condition. YuleLog™ calculates this value based on the following rules of thumb for typical Market Prices:

Never Removed from Box	= 105% of Secondary Marke Price
Mint In Box	= 100% of Secondary Marke Price
No Price Tag	= 95% of Secondary Marke Price
Slightly Damaged Box	= 90% of Secondary Marke Price
Damaged Box	= 85% of Secondary Marke Price
No Box	= 80% of Secondary Marke Price

(Note: if the price guide has no information, the calculations are based on box price)

You can change the method of estimating the Market Price by clicking on the Market

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Price button on the Price Info screen. This will take you to set the Market Price method (for each ornament!) to display a market price in the following ways:

- Market Price = Purchase Price
- Market Price = Box Price
- Market Price = Manually Entered Price (you decide what the market price should be)
- Market Price = Secondary Market Price (from the Price Guide)
- Market Price Calculated from Box Condition and MIB Average (as shown above)

Percent Increase

YuleLog™ will calculate the percentage of increase, using the Market Value. (Automatically calculated)

Price Guide Year

This tells you what year Price Guide is in use. (Imported from Price Guide)

Profit if Sold

YuleLog™ will calculate profit by subtracting the Purchase Price from the Sale Price. (Automatically calculated)

Purchase Date

Indicates when you bought an ornament. Click on the T button beside this field to enter today's date. Use the arrow buttons below the date to increment or decrement the day, month, or year. (Manually entered)

Purchase Price

What you actually paid for the ornament. Click on the Purchase Price button to use the Purchase Price Calculator. This provides an easy way to calculate purchase prices based on percentages, box prices, market prices, etc. (Manually entered)

Quantity

Indicate how many copies of a particular ornament that you have. If you have some copies for sale and some copies that you plan to keep or have sold, using the Duplicate button, set up a record for the "For Sale" ornaments and a record for the "Own" or "Sold" ornaments. This will help to make the For Sale, Sold, and Inventory Reports work correctly. (Imported from Price Guide)

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Sale Price

This is the price for which you would sell an ornament. This is the price that will be displayed in a For Sale report. (Manually entered)

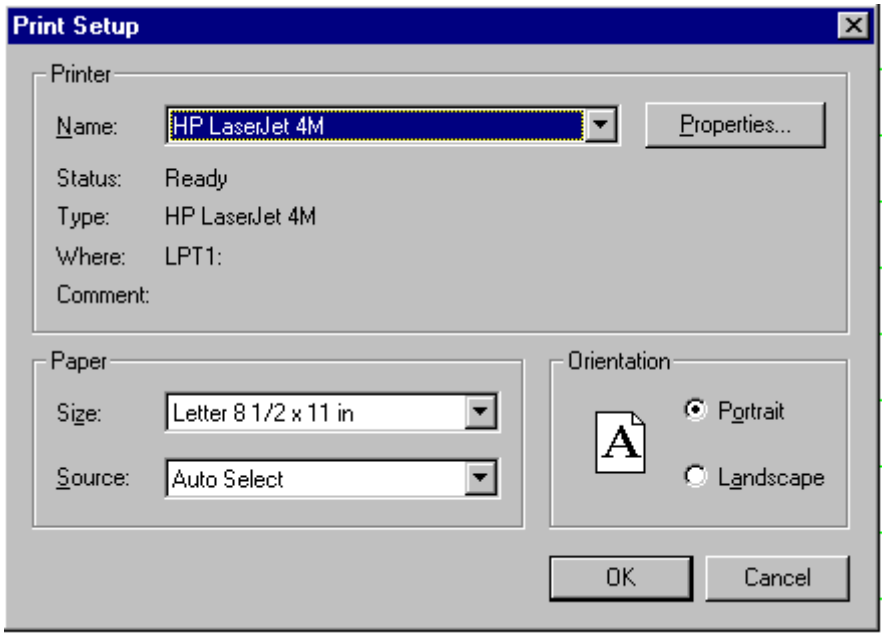
Sold Date

Indicates when you sold an ornament. Click on the T button beside this field to enter today's date. Use the arrow buttons below the date to increment or decrement the day, month, or year. (Manually entered)

Other Functions

Printing

Clicking on the PRINT button should bring up something like the following dialog box:



You can choose how the report will be printed by choosing the Page Size, Scaling %, and Orientation.

Note: This dialog and the next one, will vary, depending on the printer you use.

Click on OK and you will see something like the following dialog box:

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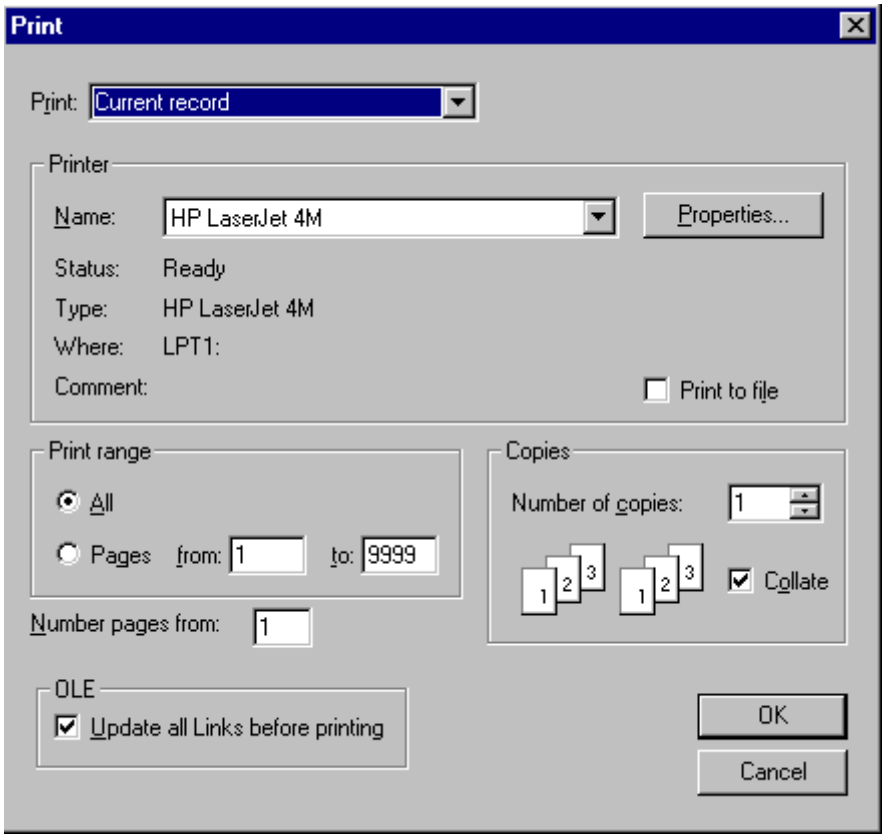
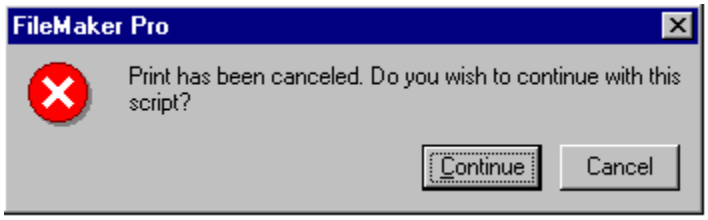


If you choose to print a report with several items, make sure that in the print dialog box that you select "Records being browsed" If you choose "Current record" only the information about the active item will be printed.

Warning: If you click on Cancel in the Print Dialog box you will see the following message:



Always click on the CONTINUE button. Clicking on cancel could cause unexpected results.

See Also:

Status Area in Preview Mode

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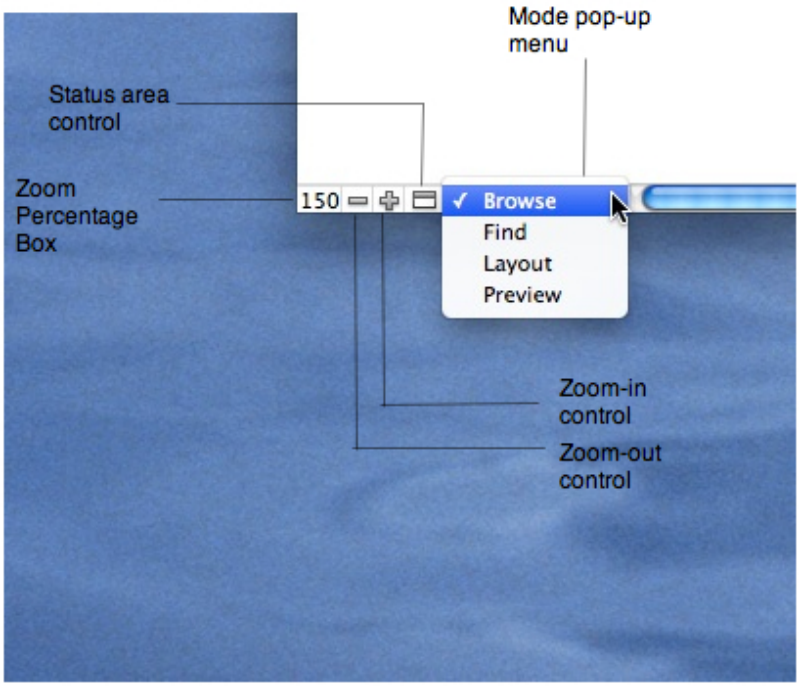
Screen Control



Using the buttons shown above, YuleLog allows you considerable control of your screen. You can:

- choose which mode to work in (YuleLog does not provide the Layout mode)
- control the magnification at which you view your layout
- show or hide the Status Area

Status Area control	Quickly show or hide the status area in each mode
Mode pop-up menu	Quickly switch between Browse, Find, and Preview modes. The menu control always displays the current mode.
Zoom-in control	Reduce the image on your screen. Reduction percentages are 75%, 50%, and 25%.
Zoom-out control	Enlarge the image on your screen. Enlargement percentages are 150%, 200%, 300%, and 400%.
Zoom percentage box	Quickly return to 100% from a magnified or reduced view

You can also go to the Utilities menu and click on the Magnify Screen button to make YuleLog appear larger on your screen.

See Also:

Status Area

Status Area in Browse Mode

Status Area in Find Mode

Status Area in Preview Mode

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To copy a file to a CD/DVD/USB Flash Drive/Etc.

Windows

1. Insert the CD/DVD/USB Flash Drive/Etc.
2. In My Computer or Windows Explorer, click the file you want to copy.
3. On the File menu, point to Send To, and then click the drive you want to copy the file to.

Macintosh

1. Insert the CD/DVD/USB Flash Drive/Etc.
2. Using the finder, click the file you want to copy.
3. Drag it onto the icon of the floppy disk.

To move a file

Windows

1. In My Computer or Windows Explorer, click the file or folder you want to move.
2. On the Edit menu, click Cut.
3. Open the folder where you want to put the file or folder.
4. On the Edit menu, click Paste.

Macintosh

1. In the Finder, open both the folder that contains the file you want to move and the folder where you want to place the file.
2. Click the file you want to move.
3. Drag it to the new folder.

To delete a file or folder

Windows

1. In My Computer or Windows Explorer, locate the file or folder you want to delete.
2. Click the file or folder.
3. On the File menu, click Delete.

Tips:

If you want to retrieve a file you have deleted, look in the Recycle Bin. Your deleted file remains in the Recycle Bin until you empty it.

You can also drag file or folder icons onto the Recycle Bin icon. If you press SHIFT while dragging, the item will be deleted from your computer without being stored in the Recycle Bin.

Macintosh

1. In the Finder, locate the file you want to delete.
2. Click the file or folder.
3. Drag the file into the trash can.

TIP: If you want to retrieve a file you have deleted, look in the trash can (double click to open the trash). Your deleted file remains in the trash can until you select Empty Trash from the Special Menu. To remove a file from the trash can, select it and select Put Away from the File menu.

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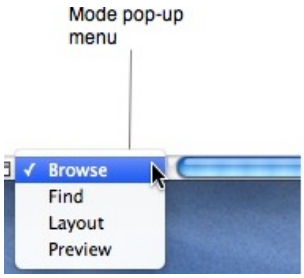
YuleLog Modes

You can work with YuleLog in three different modes: Browse, Find, and Preview. YuleLog will usually put you into the correct mode automatically, but you can choose a mode from the Mode menu or from the mode pop-up menu at the bottom of the document window.



Note: YuleLog does not provide the Layout Mode.

- Use Browse to work with the content of the file. Enter and view data, and add, change, omit, and delete records.
- Use Find (by clicking on the Find Button) to search for a record or group of records to work with by typing search criteria for the fields you want to search through. For more information see Searching Using the Find Screen. After you find a group of records, YuleLog returns to Browse so you can begin working with them.
- Use Preview to see how your records, forms, and reports will look when they're printed. After previewing switch back to Browse mode and click the print button to print.

See Also:

Status Area in Browse Mode - Status Area in Find Mode - Status Area in Preview Mode

Backing Up Your Files

File corruption is not inevitable, but it's a good idea to take measures to prevent damage to a database and also ensure that databases are properly backed-up in case of disaster:

Routine back-ups are imperative with any database. YuleLog will ask you each time you quit the program if you want to create backup files. While you don't have to do this every time, it is a good idea to do it whenever you make significant changes.

One good rule with a heavily used database is that it should be backed up frequently enough so you can replace lost information without losing more than a day of work.

Most of the files that come with YuleLog can be reinstalled from the master DVD/file if need be. However the files that contain your data cannot. These are the files that you need to back-up. These files can be backed up by going to the Utilities Menu and clicking on the button labeled Save Backup Data Files or by answering Yes, when YuleLog asks if you want to make backups when you quit. This will create a file called backup.fmp12 in the YuleLog3 directory. Copy this file to a USB Flash drive (highly recommended)/DVD/CD/External Hard Drive for safekeeping. If you need to restore your data from your backups due to program corruption or hard drive failure, copy your backup files back into the YuleLog3 directory, start YuleLog (after reinstalling if needed), go to the Utilities Menu and click on the button labeled Open Backup File. This will import your data back into YuleLog.

Warning:

Don't simply make 2 copies of the YuleLog files somewhere else on your hard drive. This can cause YuleLog to be confused about which file to use and result in unexpected behavior.

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The Status Area

The Status Area

The status area, along the left side of the YuleLog window, contains controls and information for working with your database. The Status Area displays different controls and information depending on which mode you're using.

In all modes, the status area contains the book and layout pop-up menu.

Depending on what mode you're in, use the book in the following ways:

To move back one record, find request,, or page, click the top half of the book, or press Ctrl+Up Arrow

To move forward one record, find request, or page, click the bottom half of the book, or press Ctrl+Down Arrow

Move quickly between records, find requests, or pages, drag the bookmark up or down

Go to a specific record, find request, or page, click the number under the book or press Esc, type a number, and then press Enter.

Tip You can hide the Status Area any time you need more room to work (or show it if it's hidden) by clicking the Status Area control at the bottom of the document window. YuleLog often hides it automatically.

See Also:

Screen Control

Status Area in Browse Mode

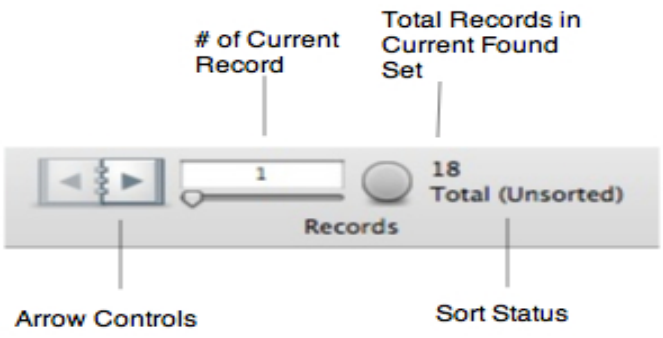
Status Area in Find Mode

Status Area in Preview Mode

Status Area in Browse Mode

Use the status area in Browse mode to:

- move from record to record with the book
- see the number of records in the database and, if you've performed a find operation, the found set
- determine whether the records are sorted



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Note If you've performed a find operation, you see only the records in the found set when browsing, previewing, and printing. To work with all the records, click on the List All Button .

See Also:

Screen Control

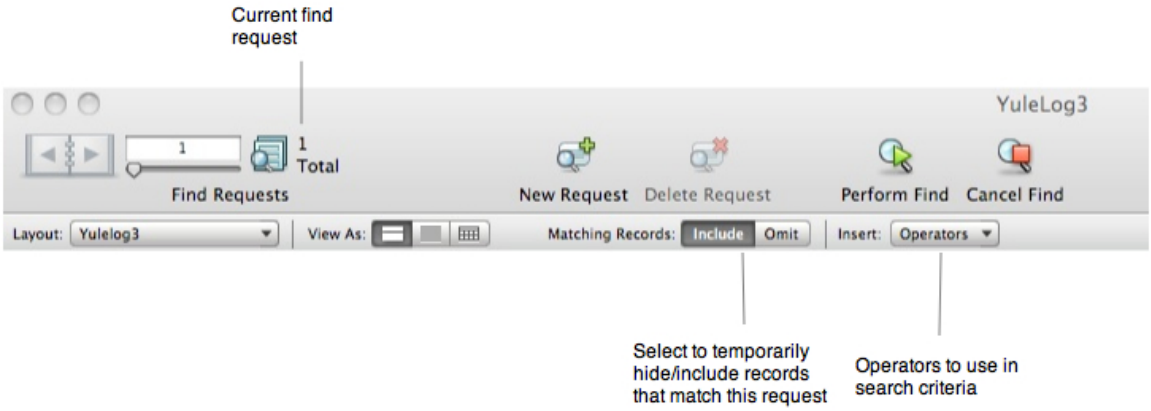
Status Area

Status Area in Find Mode

Status Area in Preview Mode

Status Area in Find Mode

In Find mode, use the status area along with menu commands to create and manage find requests.



Use the Book to move between find requests you've defined

Use the Omit checkbox to omit records matching this find request's definition from the found set

Use the Symbols pop-up menu to choose mathematical or logical operators to define search criteria for a field

Don't Use the Find button in the Status Area , use the one below the find criteria that is labeled Perform Find .

YuleLog creates a found set of the records matching the criteria in the find requests and displays those records in the List View . If you use the Find Button in the Status Area, you will find records from every collection and will not be taken to the proper display screen.

Note If you've performed a find operation, you see only the records in the found set when browsing, previewing, and printing. To work with all the records, click on the List All Button .

See Also:

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Screen Control

Status Area

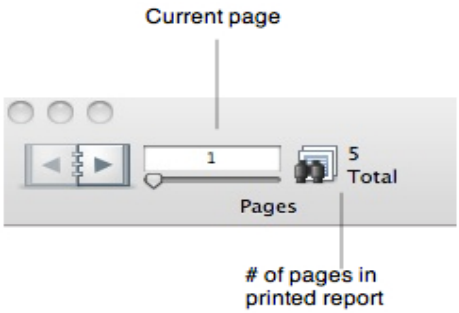
Status Area in Browse Mode

Status Area in Preview Mode

Status Area in Preview Mode

Use the status area in Preview mode to:

- move from page to page with the book
- see the total number of pages in a printed report using the current layout



You may need to go to the end of the report (using the bookmark) before the total number of pages is accurately displayed under the book.

The horizontal scroll bar does not move you through the pages of the layout; you can use it to scroll up and down on the current page only. Use the book to move between pages.

Note If you've performed a find operation, you see only the records in the found set when browsing, previewing, and printing. To work with all the records, click on the List All Button .

See Also:

Screen Control

Status Area

Status Area in Browse Mode

Status Area in Find Mode

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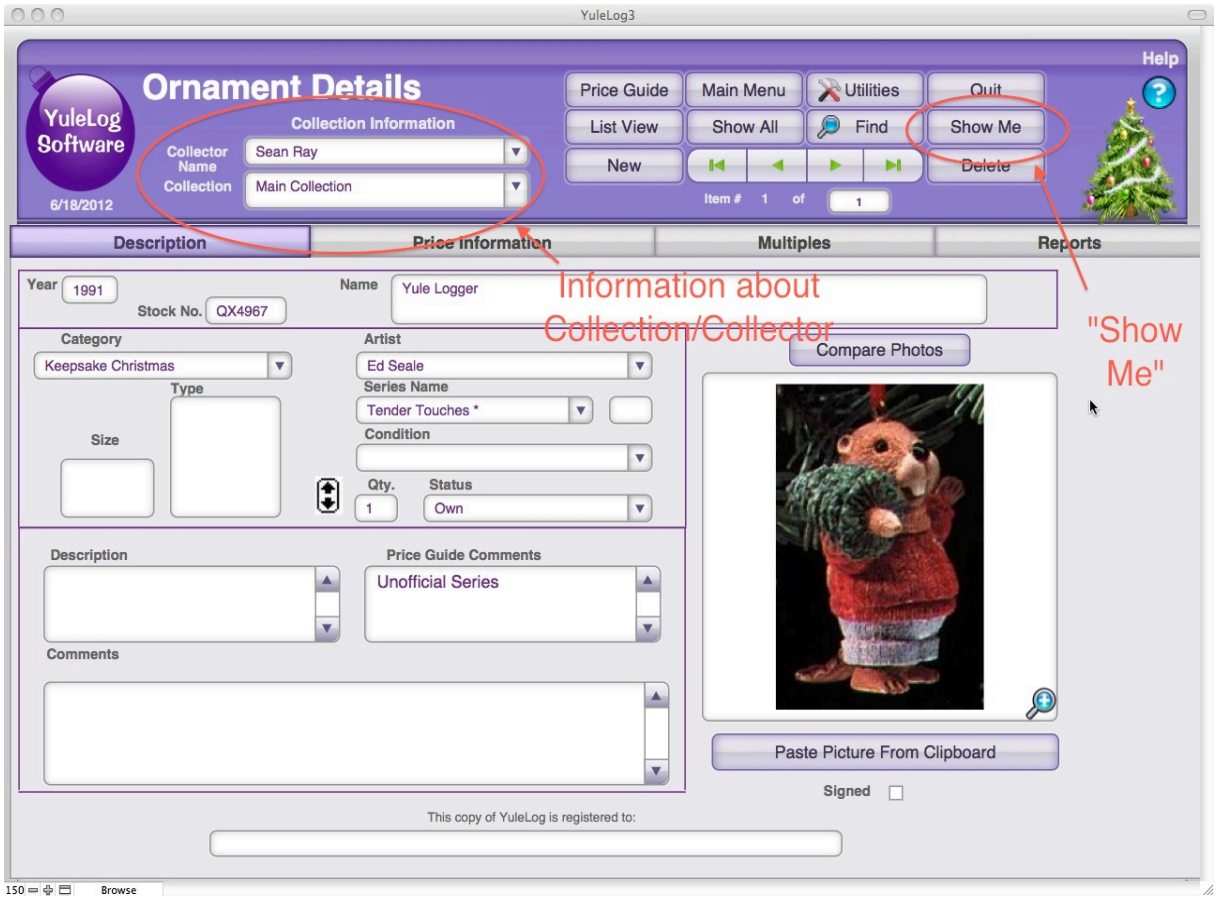
Frequently Asked Questions

Where have all of my collectors/collections gone in the new version?

Don't worry! Your data is still there if you have converted your backup files successfully and opened them in the 2012 version. You should now see a new field at the top of the main collection screen called "Collector Name" and "Collection". Each ornament is assigned a Collector and Collection (if you so choose). Every ornament from every collection has now been pooled into one larger collection for greater search/report/organizational capabilities. To view various collections, use the "Show Me" button on the main collection screen. Alternatively, you can also use the "Find" screen to search for ornaments belonging to a specific collector, collection, or collector/collection combination.



How do I move my data to a new computer?

First start YuleLog on the old computer. Click the Save Backup File button. This will create a file called backup.fmp12. These files will be saved in the YuleLog3 folder that should be in the Program Files folder on your C drive (or Applications folder on a Mac). Copy these files to USB Flash drive disk. On your new computer, install YuleLog, using your newest DVD/Digital Download File, as if it were a first time installation. Whenever it asks, tell the installer that this is new installation. Then copy the backup files from the

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USB Flash drive to the YuleLog3 folder which again should be in the Program Files folder (or Applications folder on a Mac). Start YuleLog, again answering the question as if this were a first time installation. Fill out the name and address form and then at the Licensed to screen, click on the Utilities button. Click on the Open Backup File button. This will read your data into the new copy of YuleLog and then you should be good to go.

How do I use the Backup feature?

Whenever you quit YuleLog, a copy of your backup files will be saved. This is to prevent a loss of your data if your main files are lost or corrupted. When you answer yes to this question, YuleLog will save special compacted copies of your database. These files are saved to your hard drive, into the YuleLog3 folder. The YuleLog3 folder is located in the Program Files folder on Windows and in the Applications folder on Mac.To be extra safe, you can copy this file (backup.fmp12) to a USB flash drive, external hard drive, etc. This special file can only be read by the YuleLog program's Open Backup File command. You cannot open them by double clicking on them.

If at some point you need to recover your data from these backup files, install YuleLog, using your newest CD/Digital Download, as if it were a first time installation. Whenever it asks, tell the installer that this is new installation. You can then use the backup file that was saved to your hard drive or copy the backup file from the USB Flash drive or hard drive to the YuleLog3 folder that again should be in the Program Files (or Applications folder on a Mac) folder. Start YuleLog, again answering the question as if this were a first time installation. Fill out the name and address form and then at the Licensed to screen, click on the Utilities button. Click on the Open Backup File button. This will read your data into the new copy of YuleLog and then you should be good to go.

How do I move items from one collection to another?

If you wish to transfer ownership of an ornament or move it to a different collection, simply use the drop down menu at the top of the screen when you have said ornament pulled up. Either choose a collection/collector or type in a new one.

If you want to transfer the ownership of an entire collection, go to the Utilities menu and select the “Transfer Collection Ownership”. You will be guided through the process to change ownership of a collection.

How do I add items to my Collection ?

The best way to add ornaments to your collection database is to find them in the Price Guide and then let YuleLog™ add them to your collection. Using this method, you can create a fairly complete list without ever typing a letter. From your collection, to get to the Price Guide, click on the Price Guide button at the top center of the Ornament Details Screen. You will see a list of all the ornaments in the price guide, starting with 1973. You will see a photo of each item as well as additional information such as artist, status, and Price Guide comments.

Once you find the ornaments you want to add to your collection, click in the check box, just to the left of the year, to mark them. When you have chosen all you want to add, click on the Add To Collection Button. You will be presented with a list of the items that you have chosen. If you wish to remove any from the list, click on the check box to deselect that item. You can now choose to set the status of an item to Own, Wanted, For Sale, Sold, In Layaway, or On Order, when you add it from the Price Guide.

Click on the ADD button at the bottom of the screen, and the checked ornaments will be added to your personal collection. (If you don’t want to add any ornaments at this time, click on Cancel and then click on the Return to Collection Without Adding button to get back to the Ornament Details Screen.)

The item’s number, year, name, artist (if available), and price guide information will be included. You will then be looking at the Ornament List screen. Click on the item’s to get

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back to the Ornament Details Screen. You can now step through each new ornament and add any Comments, Descriptions, Purchase Dates, Size, or Type Details that you want. To add more items, click on the Price Guide button at the top of the screen.

How do I find items in the Price Guide or my collection?

You can move through the Price Guide and your collection by using the scroll bar on the right side of the screen or you can find a particular ornament or group of ornaments by clicking on the Find button. You will then see the Find screen. When you are in your collection the Find Screen only finds items in your collection. When in the Price Guide, the Find Screen only finds items in the Price Guide.

Follow the instructions on this screen to narrow down the list of ornaments that is displayed. For example if you wish to see the 1995 Keepsake Christmas Ornaments, click in the Year field and type 1995, Select Keepsake Christmas from the list on the right and then click on the Perform Find Button at the bottom center.

The list will now only include the ornaments that meet the above criteria.

If you want to find the 1991 ornaments with Santa in the name, click in the Year field and type 1991, then click in the Name field and type Santa. Click on the center Perform Find button and you will be given a list of ornaments that meet these requirements. This is called an AND search since it finds items that are from 1991AND that are called Santa.

If you want to find all of the Santa ornaments for 1991 or 1992, repeat the above, but before you click on Perform Find, click on Add Request , Click in the year field and type 1992, then click in the Name field and type Santa. This is called an OR search since it finds items from 1991 OR 1992.

You can also use the operators from the Symbols pop-up list

in the Status Area (on the left side of the Find Screen) to look for more specific criteria. First click in the field you want to search on and then click on the arrow button beside Symbols to display the following pop-up list. Choose the operator and then type the criteria. Use this operator:

To find values that are:

< Less than what you type next

<= Less than or equal to what you type next

> Greater than what you type next

>= Greater than or equal to what you type next

= An exact match

... Within the range you specify

! Duplicate values

// Today's date

? Invalid dates

@ One character only

* Zero or more characters

“” Literal text

For example, to find the ornaments from 1983 to 1985, you would type in the year field, 1983...1985 and then click on the center Perform Find button.

To find ornaments that don't match the request click on the Omit box in the Status Bar after typing in the criteria. For example, to find all ornaments that are not Mint in Box, select Mint in Box in the Condition field, click on the Omit check box, and then click on

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the center Perform Find button. You will be presented with a list of all ornaments that are not Mint in Box.

To find records that have no information in a particular field, type an equal sign (=) or choose the equal sign from the Symbols list and then click on the center Perform Find button.

How do I add items that are either not Hallmark or are not in the Price Guide?

Non-Hallmark items are added one at a time by clicking on the NEW button at the top center of the blue Ornament Details screen. Click on OK and you will be given a blank form. You can then enter the data for your item. Add new items by clicking on the NEW button to add each new item.

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